

[on separate page]

ORDERS SOUGHT

- 1 That judgment entered by default, in favour of the plaintiff, Meena Vishwana, on 22 January 20xx be set aside.
- 2 That the defendant file a defence within 28 days.
- 3 That enforcement action be stayed until the application to set aside judgment is decided.
- 4 That the application for a stay of enforcement be dealt with on an urgent ex parte basis, in Chambers.
- 5 That costs of the motion be costs in the cause.

SIGNATURE

#Signature of or on behalf of person seeking orders if not legally represented	<i>Fiona Frame</i>
Capacity	Defendant
Date of signature	25 January 20xx

#NOTICE TO PERSON AFFECTED BY ORDERS SOUGHT

If you do not attend, the court may hear the motion and make orders, including orders for costs, in your absence.

REGISTRY ADDRESS

Street address	1 Kildare Rd Blacktown
Postal address	PO Box 217 Blacktown NSW 2148
Telephone	02 9672 2610

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[Only include this section if a non-party is (a) seeking orders (ie an applicant), or (b) affected by orders sought (ie a respondent). Do not include the contact details for any person who is already a party to the proceedings.

"Person" includes a corporation. See Guide to preparing documents for further information about parties and non-parties in the proceedings]

#FURTHER DETAILS ABOUT APPLICANT

Applicant

[A person is an applicant only if not already a party to the proceedings.]

Name

Address

[The applicant must give the applicant's address.]

#[unit/level number]

#[building name]

[street number]

[street name]

[street type]

[suburb/city]

[state/territory]

[postcode]

#[country (if not Australia)]

#Frequent user identifier

[include if the applicant is a registered frequent user]

#Legal representative for applicant[s]

Name

[name of solicitor on record]

Practising certificate number

Firm

[name of firm]

#Contact solicitor

[include name of contact solicitor if different to solicitor on record]

Address

#[unit/level number]

#[building name]

[street number]

[street name]

[street type]

[suburb/city]

[state/territory]

[postcode]

DX address

Telephone

Fax

Email

Electronic service address

#[email address for electronic service eg service@emailaddress.com.au #Not applicable]

#Contact details for applicant acting in person or by authorised officer

#Name of authorised officer

#Capacity to act for applicant

Address for service

[The applicant must give an address for service. This must be an address in NSW unless the exceptions listed in UCPR 4.5(3) apply. State "as above" if the applicant's address for service is the same as the applicant's address stated above.]

#as above

#[unit/level number]

#[building name]

[street number]

[street name]

[street type]

[suburb/city]

[state/territory]

[postcode]

#Telephone

#Fax

#Email

#FURTHER DETAILS ABOUT RESPONDENT[S]

[A person is a respondent only if not already a party to the proceedings.]

Respondent

Name

Address

#[unit/level number]

#[building name]

[street number] [street name]

[street type]

[suburb/city] [state/territory]

[postcode]

#[country (if not Australia)]