

Request to Have a Penalty Decided in Court – Individual

Note:

- You do not need to complete this form if you make your request online at www.revenue.nsw.gov.au/fines/pn/court
- Alternatively, upload at www.revenue.nsw.gov.au or complete and post to Revenue NSW, PO Box 786, Strawberry Hills NSW 2012
- You should submit your request by the due date on the reminder notice. If you paid the penalty before we sent a reminder notice, you should request to go to court within 90 days from the date the penalty was issued
- To transfer the penalty to the person responsible, name them online at www.revenue.nsw.gov.au/mypenalty
- If you want us to review your penalty, please submit a request for review as well. We'll conduct a review and only list your matter for court if the outcome is unsuccessful
- Print clearly using BLOCK LETTERS in the space provided**
- If all sections are not completed, **your application may not proceed**
- Do not pay your fine before lodging this form**
- The Court may impose additional costs and will advise any amount and how to pay when your matter is decided.

I want to have Penalty Notice Number determined by a court.

I understand I will receive a Court Attendance Notice (CAN) advising the date and court to attend.

Given name(s) Surname

Licence number State of issue

Date of birth Best contact number
DD MM YYYY

I choose to receive my CAN by Email **Tick this box to be sent your CAN by email**
(**Note:** If the email box is not selected, the CAN will be sent by post. A CAN cannot be served to a PO Box address, please provide a street address below.)

Email

Street number and street address

Suburb State Postcode

Country

Signature Date 20
DD MM YY

Privacy statement

Information collected from you for the purpose stated on this form may be provided to third parties with your consent or as required or permitted by law. Revenue NSW will correct or update your personal information at your request. Read more about privacy at www.revenue.nsw.gov.au