

Radha Das
123 Example Street
Parramatta NSW 2150

1 February 20XX

Lismore Local Court
PO BOX 18
Lismore NSW 2480

Dear Registrar,

Re: Request for change of court

Radha Das - Travelling without a ticket H765452

I am due to appear at Lismore Local 10 February 20XX for the offence of travelling without a ticket. I intend to plead guilty to this offence.

I wish to appear at court in person but live in Parramatta. It would be very expensive and difficult for me to attend Lismore for my court date. I have estimated that it would cost me approximately \$150 by train. I am currently a full time student and the only income I receive is from a Youth Allowance. I would also be required to miss numerous days off from study to go to Lismore.

I ask the court to move my case to a court nearer to where I live, such as Parramatta Local Court to allow me to appear in person. I can attend court on any day except 14 February 20XX.

I may be contacted on my mobile on 04XX XXX XXX, by email at rdhas@gmail.com or at the above address.

Regards,

R. Das

Radha Das