

Application for Time to Pay Court Fines

Local Court of New South Wales

Full name: [Write your name](#)

Date of birth: [Write your date of birth](#)

Drivers Licence number: [Write your driver licence number](#)

Name of Court (where fine imposed): [Write the name of the Court](#)

Date of Court: [Write the date you were fined](#)

Case number(s): [Write your case number](#)

Centrelink Instalments - If you receive a Centrelink benefit you can apply for deductions to be made direct from your benefit. Apply by completing the **Early Enforcement Payment by Centrelink Instalments form**.

Proposed Payment Plan

I request approval to pay the fine / costs of \$ [Write the full amount of your fine on the following basis \(tick one below\)](#):

[Tick one box](#)

I will pay the full amount by [Write the date \(date\)](#) [Must be within 3 months]

OR

I will pay the amount owing in instalments (Minimum amounts apply – see below)

Each instalment will be the amount of \$ [Write the amount you want to pay per instalment per fortnight / month](#) [Cross out one word to show how often you will pay by instalments](#)

I agree to make the first payment on or before (date): [Write the date of your first payment](#)

Minimum Amounts –

1. If you are the holder of a current Veterans Affairs Pension, Centrelink Payment or Concession card an offer to pay at least \$15.00 per fortnight will be accepted. (provide the type and card number):
2. If you are not the holder of a current concession card, an offer to pay at least \$100.00 per fortnight will be accepted.
3. An offer less than these amounts will only be accepted in exceptional circumstances. Please indicate the exceptional circumstances that you rely upon:

Signature: [Sign here](#) Date: [Write the date](#)

Leave blank – the Court will fill in this section

Important Notice

If the payment plan is approved, failure to make a payment will result in the fine being referred to Revenue NSW, unless you have contacted the Local Court and made further arrangements.

Revenue NSW may impose further costs and sanctions against you, such as cancelling or suspending your driver's licence or taking money or property from you.

Officer Use Only

Approved by:

Approved on:

SAMPLE