Mr Robert Lansfield
123 Smith Street
Auburn NSW 2144

20 June 20xx

Commissioner of Victims Rights
Victims Services
Locked Bag 5118
PARRAMATTA NSW 2124

Dear Commissioner of Victim Rights,

**RE: Payment of an order for restitution
Name of defendant: Robert Lansfield
Debt Number: 555**

I refer to the above order for restitution made against me on 5 June 20xx.

The amount of the order is for $10,000.

I attach a bank cheque in the amount of $10,000 made payable to the NSW Department of Communities and Justice.

Please send me a receipt as soon as possible.

Kind regards,

R.Lansfield

Robert Lansfield