|  |  |
| --- | --- |
| **Our Ref:**  | Phone: Fax:  |

**By Email:**

**Without Prejudice**

Dear

**Over 18 Maintenance for:**

|  |  |
| --- | --- |
|  | **Born on:** |

I am assisting who is the of , born on .

 instructs me that there are currently no arrangements in place for you to pay maintenance for . I understand that is currently studying .

Under section 66L of the *Family Law Act* *1975* (as amended) a parent can apply for maintenance for a child over the age of 18 if this maintenance is necessary to enable the child to continue his or her studies. The Family Law Act also encourages parents to reach their own agreements about maintenance.

 instructs me that it will be extremely difficult for to pursue the further education without any financial assistance from you.

 would like to avoid the need for court proceedings and therefore wishes to come to an agreement with you about the payment of maintenance for your child.

Please advise within 14 days if you agree to pay maintenance in the sum of $ per week. If so, I will forward the necessary documentation for your signature.

If you do not agree pay this amount, you may however wish to advise me what you believe is a fair rate of maintenance for you to pay. To help my client to decide that your proposal is fair, you should also provide:

* copies of your business’ profit & loss statement and balance sheet for the last financial year or tax return for the last financial year, **if relevant**;
* copies of your bank statements for all bank accounts showing transactions for the last 3 months; and
* copies of pay slips from your employer for the last 3 months.

If you have any questions about this letter, I suggest that you obtain independent legal advice from your own solicitor. If you or your solicitor wish to discuss this matter, please contact me on .

Please note that hopes that this matter can be settled amicably. However, if I do not hear from you within 14 days, will have no alternative but to commence court proceedings to resolve this matter.

Yours sincerely

**Solicitor**