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| --- | --- |
| Our Ref: | Phone:  Fax: |

Dear

**RE: YOUR CHILDREN’S COURT MATTER**

I refer to your appearance in the on ].

Your matter was listed before . appeared for Community Services, appeared for , and appeared as the Independent Legal Representative (“ILR”) for . (The ILR represents the children’s best interests). I appeared on your behalf.

All of the parties and agreed that an Assessment Order should be made.

The following directions were made:

1. A Clinic Assessment was Ordered as per the Assessment Application **enclosed**;
2. Your matter is before the Court again on **at** . You must attend Court on this occasion.

**What Happens Now?**

You will be contacted by the Children’s Court Clinic to make arrangements for a time and date for your interview.

It is important that you are on time for your interview with the clinician and that you dress appropriately. You should make sure that you are truthful during this interview and that if there is anything you are unsure about, that you tell the clinician.

I have arranged an appointment to meet with you to talk about your appointment with the Clinician as follows:

**Date:**

**Time:**

**Location**:

I will send you a copy of the report once I receive and make an appointment to speak to you about what it says.

**Your Next Court Date**

On , the Court will make further directions about your matter including about the Care Plan for the .

The Care Plan tells the Court what Community Services thinks the long term arrangements for the child/ren should be. This includes who they think should make decisions for the child/ren, where they think the child/ren should live, who they should have contact with and how much contact the child/ren will have with people, including yourself. We will get the chance to tell the Court whether we agree or disagree with the Care Plan. We will talk more about this after we have received the report.

Please contact me on if you have any questions about this letter or about your matter generally.

Yours sincerely

**Solicitor**